



Your kind of place.

Sandwich Board Checklist

Each business in the Town of Parker is allowed a sandwich board sign. The sandwich board must be located within 20 feet of the principal entrance and may not exceed eight (8) square-feet per face. Sandwich boards may not obstruct any sidewalk, parking area or drive aisles and may only be displayed during business hours. Registry is required via our eTRAKiT online registry/permit system (SIGNS TEMPORARY REGISTRY) and expire at the end of each calendar year.

Submittal Requirements:

- ✓ Business name (enter in *Description* field in eTRAKiT)
- ✓ Business address
- ✓ Dimensions of proposed sandwich board
- ✓ No Fee

Once you have gathered the required documents please proceed to the eTRAKiT online registry/permit system. If you are a sign contractor and do not have an account set up for eTRAKiT please call (303) 841-2332 for assistance. If you are a business owner please click on “Setup an Account” and create a username and password.

Contact Information:

Community Development Department, Development Review Division
20120 E. Mainstreet, Parker, CO 80138
303.841.2332; Fax 303.841.3223

SANDWICH BOARD SIGNS

in the Town of Parker



Any portable sign that is an A-frame-type sign that is hinged or unhinged, or is vertical and located on skids or runners, and which is portable and temporary in nature.

A sandwich board sign does not include a sign attached to, worn or held by an individual.

Key Facts

- ✓ Requires Sign Registration (No Fee)
- ✓ Maximum Number - One Sandwich Board is allowed per business.
- ✓ Maximum Height - 4 feet
- ✓ Maximum Size Per Occupant - 8 square feet
- ✓ Location - Within 20 feet of the principal entrance of the business. Shall not obstruct any sidewalk, parking areas and drive aisles.
- ✓ Duration - Business operating hours only



This is intended as a quick reference, please see Section 13.09 of the Parker Land Development Ordinance for more information.

For more information on the Parker Sign Code, visit www.ParkerOnline.org/SignCode or call 303.841.2332.