



TOWN COUNCIL MEETING UPDATE

Nov. 26, 2018



PARKER
C O L O R A D O

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PUBLIC HEARINGS AND SECOND READINGS

Public Hearings

- **Lincoln Professional Park Property Annexation and Zoning - Application Withdrawn**

An application by Equity Ventures Commercial Development, L.L.C., for annexation and zoning of property located at the southeast corner of the intersection of Lincoln Avenue and Dransfeldt Road in unincorporated Douglas County that was to be heard during a public hearing was withdrawn by the property owner.

Approved 5-0

- **2018 Town of Parker Budget Revisions**

A revision to the 2018 Town of Parker Annual Budget was approved that increases the current year budget appropriation and revenues in the General Fund and Cultural Fund due to increases in programming. More sponsorship revenue has been raised than originally budgeted for the Cultural Department and, in turn, special event programming has been increased. Expenditures in the budget revision will be offset by new revenue.

Approved 5-0

- **2019 Town Budget Adoption**

Town Council approved the Town of Parker's 2019 Annual Budget that was prepared by staff. Staff is required by Town Charter to submit a budget for the coming year to Council prior to Oct. 15, 2018. The document was posted on the Town of Parker's website on Oct. 12, in compliance with that requirement. In addition, a budget retreat was held on Sept. 21, where the financial environment of the Town was reviewed. On October 22, a Study Session was held with Council. At the Study Session, the major components of the budget including capital outlay, contributions to others and the compensation plan were presented along with an overview of revenue and appropriations. The 2019 budget is balanced across all funds. The General Fund cash balance meets the requirement of maintaining a 25% reserve equal to the total annual General Fund appropriations.

Approved 5-0

- **Downtown Off-Street Parking and Internal Circulation Standards**

The Community Development Department prepared and the Town Council adopted a Downtown Parking Study and Plan in May 2017. One of the major outcomes of the Study and Plan was the recommendation to update parking standards in Downtown, including for new development. Town Council directed staff to implement this recommendation during the public hearing approval process for the project. These updated parking standards for Downtown were approved by Town Council and include a requirement for the inclusion of off-street parking with any new development in the Greater Downtown District Historic and Pikes Peak Centers along Mainstreet east of Parker Road. In addition to the approved ordinance, Town Council also approved a resolution that updates the Model Shared Parking Agreement Form for consistency with the revised parking standards.

Approved 5-0 (2 items)

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PUBLIC HEARINGS AND SECOND READINGS

Public Hearings (con't)

- **Commercial, Industrial and Multiple-Family Design Standards**

Town Council approved new design standards proposed by the Community Development Department for new Commercial, Industrial and Multiple-Family (CIMF) developments in Parker, the first of several major updates to be advanced for Town Council consideration over the next few months. The CIMF was originally adopted by Town Council on Nov. 1, 1999, and last updated on Jan. 17, 2017. The new CIMF amendments include a complete update to the Multi-Family Residential Design Standards, the addition of new definitions and minor revisions to the Commercial and Industrial Design Standards as an interim placeholder. Community Development staff are currently drafting a complete update to the Commercial and Industrial Design Standards that will be ready for Town Council action in 2019.

Approved 5-0

- **Residential Design Minimum Standards**

Town Council approved plans submitted by the Community Development Department to repeal amend sections of the Municipal Code regarding the Residential Design Minimum Standards, also known as the anti-monotony regulations. The purpose of this Code section is to promote high-quality design, architectural variety and a desirable visual character in new residential development. The new amendments will make the process for reviewing single-family home models and creating a matrix to demonstrate Code compliance easier to use and understand. The amendments also add paired home (duplex) model requirements to promote architectural variety and prevent identical paired home (duplex) models from being repeated too often within a development.

Approved 5-0

- **Centennial Airport Community Noise Roundtable**

The Town has been a member of the Centennial Airport Community Noise Roundtable, an association to the Centennial Airport Authority, for several years. In July 2018, the Roundtable requested that the Town review a proposed memorandum of understanding concerning the organization and funding of the Roundtable. Following discussions with Town Council, the Town provided suggested changes to the MOU on July 20, 2018. On Sept. 6, 2018, the Town Attorney's Office received a new draft of the MOU that included suggested changes from all of Participating Jurisdictions. The purpose of this Memorandum of Understanding that was approved by Town Council is to formalize the organization of the Roundtable as an advisory association of the Centennial Airport Authority to address airport noise issues impacting the Participating Jurisdictions that surround the airport and to provide that the Roundtable will fund noise mitigation measures.

Approved 5-0

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CONSENT AGENDA

First Readings - Second Readings Scheduled for Dec. 3

- **Belford Avenue Improvement Project IGA - Third Amendment**

The Town has previously entered into an intergovernmental agreement (IGA) with Douglas County regarding new development Compark Village South Filing No. 1 in order to codify the responsibilities associated with the construction and maintenance of offsite roadway improvements, located in unincorporated Douglas County, that the Developer will construct with this project. This third amendment to the agreement will serve as an extension to the terms of the agreement, allowing additional time for the Developer to obtain environmental permits necessary to begin work on the development.

Approved 5-0

- **Lone Tree Dispatch Services IGA**

The Town of Parker and the City of Lone Tree first entered into an intergovernmental agreement on June 21, 2005 for Parker to provide Lone Tree with public dispatch services. The current agreement contained five one-year renewal periods, which took the agreement through Dec. 31, 2018. Both the Town of Parker and the City of Lone Tree have worked to create a proposed Second Replacement Intergovernmental Agreement that would replace the 2012 Replacement Agreement in its entirety. The new agreement would begin on Jan. 1, 2019. For 2019, the agreement calls for an allocation of the Dispatch Services annual budget based on an adjustment for calls for service of 38%. The revenue the Town of Parker will receive in 2019 is \$633,042.53 based on this calculation.

Approved 5-0

- **Lone Tree Evidence Services IGA**

The Town of Parker and the City of Lone Tree first entered into an intergovernmental agreement on June 21, 2005 where Parker and Lone Tree shared in the cost of certain personnel and equipment and use of certain facilities related to crime scene investigation and evidence storage. The current agreement contained five one-year renewal periods, which took the agreement through Dec. 31, 2018. Both the Town of Parker and the City of Lone Tree have worked to create a proposed Second Replacement Intergovernmental Agreement that would replace the 2012 Replacement Agreement in its entirety. The new agreement would begin on Jan. 1, 2019. For 2019, the agreement calls for an allocation of the Evidence Storage services budget of 50% for Lone Tree.

Approved 5-0

- **Lone Tree Fleet Maintenance Services IGA**

The Town of Parker and the City of Lone Tree have completed an agreement whereby Lone Tree will receive routine, preventative and scheduled vehicle maintenance of Lone Tree vehicles through the Town of Parker Fleet Division. The initial term of the agreement will cover Jan. 1, 2019 through Dec. 31, 2019 and automatically renew for five subsequent one-year terms.

Approved 5-0

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CONSENT AGENDA

First Readings - Second Readings Scheduled for Dec. 3 (con't)

- **Norton Property Annexation and Zoning**

The applicants, Robert and Meredith Norton, propose to annex approximately 9.5 acres of land currently located in unincorporated Douglas County into the Town of Parker. The subject property is located at the northeast corner of Pine Drive and the recently constructed Summerset Lane extension. It currently contains several homes, a garage and accessory buildings. The applicant proposes to zone the subject property for future commercial and residential development. The westernmost property adjacent to Pine Drive is approximately 3.2 acres and would be zoned for commercial use as Modified Commercial. The easternmost property is approximately 6.3 acres and will be zoned for residential use as Modified Multiple Family District. The applicant, in consultation with Town staff, has prepared the proposed zoning to balance the market demand for commercial use fronting Pine Drive with residential uses that provide a transition to the adjacent Parker Vista neighborhood.

Approved 5-0

- **High Plains Trail Design and Engineering IGA**

Staff for the Town of Parker and Arapahoe County have drafted an Intergovernmental Agreement (IGA) that addresses the initial 30% Design and Engineering documents for the future High Plains Trail (HPT), formerly known as the E-470 Trail. The cost to complete this work effort is estimated at \$200,000, which will be split evenly between the Town (\$100,000) and Arapahoe County (\$100,000). The County approved the IGA on Oct. 31 and will transfer \$100,000 to the Town. Parker has previously allocated \$100,000 in the 2018 budget for this engineering effort. This IGA will be amended over the course of the HPT project to address various issues and milestones, including future funding commitments by Aurora and Douglas County.

Approved 5-0 (all 4 resolutions)

- **On-Street Parking Permits and Fees**

In recent years, The Town has received citizen feedback regarding regular on-street parking shortages in areas adjacent to high-traffic generators. Town Council requested that staff analyze a potential residential parking permit policy that could be adopted into the Municipal Code. If a request is made to the Public Works and Engineering Department and a parking issue is indeed identified, the Town will analyze and determine the limits of the proposed permit parking area and bring their findings before Town Council at a study session. Parking area limits will be intended to alleviate on-street parking congestion while not simply pushing the problem elsewhere. Restricted parking zones will be limited to single-family residential areas, and established in accordance with the standards described in the proposed ordinance. The proposed ordinance requires a 70% in-favor vote from the residents within the proposed parking restricted area for consideration by Town Council and includes a charge of \$20 per permit. These permits would be renewed biannually and each residence would be limited to three permits.

Approved 5-0 (all 4 resolutions)

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CONSENT AGENDA

First Readings - Second Readings Scheduled for Dec. 3 (con't)

- **Property Tax Mill Levy Verification**

The Town of Parker is required to certify a mill levy to Douglas County prior to Dec. 15, 2018, in order to collect property taxes for the 2019 budget year.

Approved 5-0

Motions, Contracts, Resolutions, Proclamations, Agreements

- **Parker Arts 2019-2023 Strategy Scorecard**

Town Council approve the Cultural Department's 2019-2023 Strategy Scorecard, which is a framework for identifying and tracking organizational strategies for the next five years. The final Strategic Plan document will include the Strategy Scorecard plus summarized findings from the planning committee's background research, community survey and SWOT (Strengths, Weaknesses Opportunities and Threats) analysis. The final Strategic Plan will be available to the public on Nov. 27, 2018.

Approved 5-0

- **My Mainstreet Strategic Framework**

Town Council approved by resolution the My Mainstreet Strategic Framework, which synthesizes information gathered during the My Mainstreet project that will serve as a blueprint for community-supported development in Downtown Parker. Approval of the Strategic Framework allows staff to evaluate future development opportunities on the four downtown properties included in the project while providing clarity to the community on the future of this development.

Approved 5-0

- **Contracts Over \$100,000**

One contract over \$100,000 was approved by Town Council:

1. A professional services agreement with Bank of the West, d/b/a NetApp Capital Solutions in the amount of \$108,487.28 for the lease of equipment for the primary data storage for the Town of Parker. The prior agreement expired, and this new lease is a refresh of equipment to current technology. This is a five-year agreement paid on a monthly basis and subject to annual budget and appropriation.

Approved 5-0